

Council SUMMONS AND AGENDA

DATE: Thursday 19 July 2018

TIME: 7.30 pm

VENUE: Council Chamber, Harrow Civic Centre,
Station Road, Harrow, HA1 2XY

All Councillors are hereby summoned to attend the Council Meeting for the transaction of the business set out.



Hugh Peart
Director of Legal and Governance Services

Despatch Date: [Wednesday 11 July 2018]

Useful Information

Meeting details:

This meeting is open to the press and public.

Directions to the Civic Centre can be found at:
<http://www.harrow.gov.uk/site/scripts/location.php>.

Filming / recording of meetings

The Council will audio record Public and Councillor Questions. The audio recording will be placed on the Council's website.

Please note that proceedings at this meeting may be photographed, recorded or filmed. If you choose to attend, you will be deemed to have consented to being photographed, recorded and/or filmed.

When present in the meeting room, silent mode should be enabled for all mobile devices.

Meeting access / special requirements.

The Civic Centre is accessible to people with special needs. There are accessible toilets and lifts to meeting rooms. If you have special requirements, please contact the officer listed on the front page of this agenda.

An induction loop system for people with hearing difficulties is available. Please ask at the Security Desk on the Middlesex Floor.

Summons publication date: Wednesday 11 July 2018

1. COUNCIL MINUTES (Pages 11 - 22)

That the minutes of the Annual Council meeting held on 24 May 2018 be taken as read and signed as a correct record.

2. DECLARATIONS OF INTEREST

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from all Members of the Council.

3. PROCEDURAL MOTIONS

To receive and consider any procedural motions by Members of the Council in relation to the conduct of this Meeting. Notice of such procedural motions, received after the issuing of this Summons, will be tabled.

4. PETITIONS

To receive any petitions to be presented:

- (i) by a representative of the petitioners;
- (ii) by a Councillor, on behalf of petitioners;
- (iii) by the Mayor, on behalf of petitioners.

5. PUBLIC QUESTIONS *

A period of up to 15 minutes is allowed for members of the public to ask questions of members of the Executive, Portfolio Holders and Chairs of Committees, of which notice has been received no later than 3.00 pm two clear working days prior to the day of this Meeting. Any such questions received will be tabled.

6. LEADER AND PORTFOLIO HOLDERS' ANNOUNCEMENTS

To receive a presentation from the Leader of the Council and Portfolio Holders on business since the last ordinary meeting, followed by a question and answer session. The item is allotted 20 minutes.

7. HONORARY FREEDOM OF THE BOROUGH OF HARROW

Presentation of Scroll

8. APPOINTMENT OF CHAIR OF LICENSING AND GENERAL PURPOSES COMMITTEE

9. REDEVELOPMENT OF THE CENTRAL DEPOT

Recommendation I: Cabinet
(12 July 2018)

10. COMMUNITY SAFETY AND VIOLENCE VULNERABILITY AND EXPLOITATION STRATEGY (VVE) (To Follow)

Recommendation I: Cabinet
(12 July 2018)

11. YOUTH JUSTICE PLAN (To Follow)

Recommendation I: Cabinet
(12 July 2018)

12. VEHICLE PROCUREMENT OPTION RE:CAPITALISATION (To Follow)

Recommendation I: Cabinet
(12 July 2018)

13. APPOINTMENT OF CO-OPTED MEMBER - PENSION FUND COMMITTEE (Pages 23 - 26)

Recommendation I : Pension Fund Committee
(27 June 2018)

14. INFORMATION REPORT - DECISIONS TAKEN UNDER THE URGENT MINOR MATTERS PROCEDURE - COUNCIL (Pages 27 - 30)

15. INFORMATION REPORT - USE OF THE URGENCY AND SPECIAL URGENCY PROCEDURE (Pages 31 - 38)

16. INFORMATION REPORT - REMUNERATION PACKAGES AND PAYMENTS OF £100,000 OR GREATER (Pages 39 - 46)

17. QUESTIONS WITH NOTICE *

A period of up to 15 minutes is allowed for asking written questions by Members of Council of a member of the Executive or the Chair of any Committee:-

- (i) of which notice has been received at least two clear working days prior to the day of this Meeting; or
- (ii) which relate to urgent matters, and the consent of the Executive Member or Committee Chair to whom the question is to be put has been obtained and the content has been advised to the Director of Legal and Governance Services by 12 noon on the day of the Council Meeting.

Any such questions received will be tabled.

18. MOTIONS

The following Motions have been notified in accordance with the requirements of Council Procedure Rule 15, to be moved and seconded by the Members indicated:

(1) “Reject Antisemitism and uphold the “working definition of antisemitism” as adopted by the International Holocaust Remembrance Alliance” Motion

To be moved by Councillor Marilyn Ashton and seconded by Councillor Paul Osborn:

“This Council notes:

- HM Government adopted the “*working definition of antisemitism*” in December 2016.
- Harrow Council Adopted the “*working definition of antisemitism*” in February 2017.
- The Labour Party’s rejection of the **full** “working definition of antisemitism” and omission of “*Denying the Jewish people their right to self-determination, e.g., by claiming that the existence of a State of Israel is a racist endeavour*” from their own definition of antisemitism.

This Council believes:

- The “working definition of antisemitism”, as adopted by the Holocaust Remembrance Alliance and HM Government is the correct definition of antisemitism.
- Antisemitism is fundamentally wrong and should not be tolerated.
- Rejection of **any** part of the “working definition of antisemitism” is deplorable, particularly by any mainstream Political Party, including the questioning of Israel’s right to exist.

This Council resolves:

- To reaffirm our adoption of the “working definition of antisemitism” and our support of the “Harrow Council recognises working definition of anti-Semitism Motion” which was adopted at the Full Council meeting on 23rd February 2017.
- To instruct the Interim Chief Executive and the Leader of the Council to write to the Leader of the opposition, Jeremy Corbyn, calling upon him to

deplore any rejection of the “working definition of antisemitism” and asking him as Leader of the Labour Party to immediately fully adopt and support this definition. ”

(2) **Remembering Srebrenica Motion**

To be moved by Councillor Sue Anderson and seconded by Councillor Krishna Suresh:

“This Council:

- Notes that 2018 is the twenty-third anniversary of the Srebrenica genocide in Bosnia and Herzegovina, which saw over 8,000 Muslim men and boys killed by Serbian nationalist forces.
- Notes that in 2009 the European Parliament passed a resolution that 11 July should be recognised as the day of commemoration of the Srebrenica genocide all over the EU; and in 2015 urged the development of educational and cultural programmes that promote an understanding of the causes of such atrocities and raise awareness about the need to nurture peace and to promote human rights and interreligious tolerance. All UK political parties have supported the work of Remembering Srebrenica in this regard.
- Applauds the work of those involved in the pursuit of justice for the victims and their surviving relatives, including the International Commission of Missing People (ICMP) and the Mothers of Srebrenica, whose courage and humility in the face of unthinkable horror is an inspiration to us all.
- Commends the work of the charity, Remembering Srebrenica, in raising awareness of this tragic and preventable genocide and working in communities across Britain to help them learn the lessons of Srebrenica.

The Council resolves to:

- Offer support to Remembering Srebrenica delegates from Harrow who visited Bosnia on the ‘Lessons from Srebrenica’ education programme and have been working tirelessly in the community to raise awareness of the genocide and learn the lessons of Srebrenica.
- Support Srebrenica memorial events in July each year throughout Harrow as part of the UK-wide Remembering Srebrenica Memorial Week.
- Support the work of Remembering Srebrenica in communities

across Harrow to learn the lessons from Srebrenica to tackle hatred and intolerance to help build a better, safer and more cohesive society for everyone.

- Support the work of schools and education providers to bring the lessons of Srebrenica to young people across Harrow.”

(3) Children’s Citizenship Motion

To be moved by Councillor Christine Robson and seconded by Councillor Adam Swersky:

“In the UK today, there are significant numbers of children who do not currently have British citizenship but have rights to register as British citizens. Many of these children were born in the UK, and others have lived here from a young age, been raised here, educated here, and have never known any other home.

Without access to their citizenship rights, children may find themselves denied opportunities extended to their peers, such as the chance to participate in a school trip or to be eligible for funding so they can undertake higher education.

There are a number of barriers to children registering their citizenship. Registration can be a complex process of prohibitive cost.

Children are charged £1,012 for a process whose administrative cost is published at £372, meaning government is making a profit of £640 from every child who claims their rights.

No child should be denied their citizenship rights by reason of a fee. There is no substitute for citizenship, which is vital to future security and sense of belonging.

Harrow Council values the borough’s diverse population and is alarmed that any children in the borough could be denied their citizenship rights because of their economic status.

The Council is also concerned that for children in care, it is local authorities, rather than central government, that are responsible for paying these exorbitant administrative costs. This effectively amounts to an unjustified transfer of funds from local to central government.

This Council recognises:

- That the profit-making element of the fee to register citizenship discourages the best outcomes for many of the UKs children
- Because of their duties as corporate parents, the fee for children to register will fall on Councils in the many cases

where looked after children qualify for citizenship

- The fee puts Councils in the unacceptable position of having to weigh the benefits of citizenship to a child in their care against the cost to the Council of assisting a child in claiming that right

This Council therefore resolves:

- To write to the minister of immigration demanding that the fee for children to register as British citizens is reduced to the administrative cost; and demanding that looked after children are exempted from the fee in its entirety
- To identify children in their care who are entitled to citizenship, and make sure they are aware of their rights and supported to claim them.”

(4) Adult Social Care Motion

To be moved by Councillor Simon Brown and seconded by Councillor Maxine Henson:

“Recent analysis by AgeUK has found that a record 1.4 million people in the UK aged over 65 now have some level of unmet social care need. AgeUK blamed this on a “catastrophic lack of government funding for social care”. This analysis has been echoed by the head of the CQC who said that support available for older people was “now so threadbare that Britain’s status as a civilised society was diminished.”

Moreover, the LGA has estimated that by the 2019/20 financial year, local authorities will be facing a funding shortfall for adult social care of £2.6 billion.

The knock-on effects of this are significant: delayed discharges due to a lack of social care support, cost the NHS £289.1 million annually, not to mention the suffering caused to patients who are forced to spend additional days in hospital.

In Harrow, we have the highest number of over 65s in North-West London, while, due to demographic factors, the borough has the third-highest level of diabetes in the country. Moreover, the proportion of those over 80s within the borough is forecast to continue to rise. All of this will have the cumulative effect of significantly increasing the social care burden on the Harrow Council and further exacerbating funding shortfalls.

Harrow Council recognises:

- That the funding crisis enveloping adult social care amounts to a dereliction of duty by central government, putting thousands of adults at risk across the country.
- Local authorities have been put under unacceptable levels

pressure to deliver on their statutory obligations to provide care, without being given adequate levels of funding to do so.

Harrow Council, therefore, agrees to:

- Write to the Secretary of State for Health and Social Care, demanding that one of his first actions in his new post should be to take the positive action required to find an urgent resolution to the emerging crisis in adult social care funding in Harrow and other local authorities.
- Write to the Secretary of State for Housing, Communities and Local Government and request a cash injection so that Harrow Council is able to provide for the increasing demand for council services, including adult social care.
- Continue to work with the CCG, GPs, acute and mental health trusts, and other partners in the local health economy, as well as the local voluntary and community organisations, to ensure that the needs of Harrow residents continue to be met, regardless of whether central government takes the steps which all agree are necessary.”

*** Data Protection Act Notice**

The Council will audio record items 5 and 17 (Questions with Notice) and will place the audio recording on the Council’s website, which will be accessible to all.

[Note: The questions and answers will not be reproduced in the minutes.]

This page is intentionally left blank

COUNCIL 19 JULY 2018

MINUTES

This page is intentionally left blank

COUNCIL (ANNUAL) MINUTES

24 MAY 2018

Present:

- * Margaret Davine (The Worshipful the Mayor)
- * Councillor Kairul Kareema Marikar (The Deputy Mayor)

Councillors:

* Ghazanfar Ali	* Ajay Maru
* Richard Almond	* Jerry Miles
* Dan Anderson	* Vina Mithani
* Jeff Anderson	* Amir Moshenson
* Sue Anderson	* Chris Mote
* Marilyn Ashton	* Janet Mote
* Peymana Assad	* Angella Murphy-Strachan
* Camilla Bath	* Phillip O'Dell
* Christopher Baxter	* Paul Osborn
* Philip Benjamin	* Nitin Parekh
* Michael Borio	* Mina Parmar
* Simon Brown	* Varsha Parmar
* Sarah Butterworth	* Anjana Patel
† Kam Chana	* Primesh Patel
* Ramji Chauhan	* Pritesh Patel
* Niraj Dattani	* David Perry
* Keith Ferry	* Natasha Proctor
* Pamela Fitzpatrick	* Kanti Rabadia
* Dean Gilligan	* Kiran Ramchandani
* Stephen Greek	* Christine Robson
* Chetna Halai	* Lynda Seymour
* Susan Hall	* Mrs Rekha Shah
* Graham Henson	* Sachin Shah
* Maxine Henson	* Chloe Smith
* John Hinkley	* Norman Stevenson
* Nitesh Hirani	* Krishna Suresh
* Honey Jamie	* Sasi Suresh
* Ameet Jogia	* Adam Swersky
* Jean Lammiman	* Bharat Thakker
* James Lee	* Antonio Weiss
* Dr Lesline Lewinson	* Stephen Wright

* Denotes Member present

† Denotes apologies received

PRAYERS

The meeting opened with Prayers offered by David Tuck, the Parish Church of St Albans, North Harrow.

1. MINUTE SILENCE

Members of Council stood and observed a minute silence for the late Sir Roger Bannister, a Freeman of the Borough.

2. ELECTION OF MAYOR

RESOLVED: That Councillor Kairul Kareema Marikar be elected Mayor of the London Borough of Harrow for the Municipal Year 2018/19.

[Note: The Conservative Group wished to be recorded as having voted for Councillor Chris Mote].

3. MAYOR'S NOTIFICATION OF DEPUTY MAYOR

RESOLVED: That Councillor Nitin Parekh be appointed Deputy Mayor of the London Borough of Harrow for the Municipal Year 2018/19.

4. APPOINTMENT OF CHAPLAIN

The Mayor confirmed to Council that she had appointed Imam Sheikh Salman Sidiq, Si Lankan Muslim Cultural Centre and Rabbi Kathleen De Matige-Middleton, Mosaic Synagogue, as her Chaplains for her Mayoral Year.

5. RETURN OF COUNCILLORS AND NOTIFICATION OF MEMBERS OF POLITICAL GROUPS INCLUDING LEADERS, DEPUTY LEADERS AND PARTY WHIPS

RESOLVED: That the return of Councillors elected, their respective wards and membership of the respective political groups and the Group Officers as contained in the report noted.

6. APPOINTMENT OF LEADER OF THE COUNCIL

Upon the meeting moving to a vote upon the appointment of Leader of the Council, ten Members rose and requested a Roll Call vote. The voting on the appointment of Leader of the Council was as follows:

Roll Call Vote (In Favour of Councillor Graham Henson): Her Worshipful the Mayor Councillor Kairul Kareema Marikar, Councillors Ali, Dan Anderson, Jeff Anderson, Sue Anderson, Assad, Borio, Brown, Butterworth, Dattani, Ferry, Fitzpatrick, Gilligan, Graham Henson, Maxine Henson, Jamie, Lee, Maru, Miles, Murphy-Strachan, O'Dell, Parekh, Varsha Parmar, Primesh Patel, Perry, Proctor, Ramchandani, Robson, Rekha Shah, Sachin Shah, Smith, Krishna Suresh, Sasikala Suresh, Swersky and Weiss.

Roll Call Vote (In Favour of Councillor Sachin Shah): Councillors Almond, Ashton, Bath, Baxter, Benjamin, Chauhan, Greek, Halai, Hall, Hinkley, Hirani, Jogia, Lammiman, Dr Lewinson, Mithani, Moshenson, Chris Mote, Janet Mote, Osborn, Mina Parmar, Anjana Patel, Pritesh Patel, Rabadia, Seymour, Stevenson, Thakker and Wright.

RESOLVED: That Councillor Graham Henson be elected as Leader of the Council of the London Borough of Harrow for four years.

7. CIVIC FUNCTIONS

RESOLVED: That the dates of the Civic Functions be noted.

8. DECLARATIONS OF INTEREST

There were no declarations of interests made by Members.

9. PROCEDURAL MOTIONS

There were no procedural motions.

10. COUNCIL MINUTES

RESOLVED: That the minutes of the meeting held on 22 February 2018 be taken as read and signed as a correct record.

11. EXTENSION OF THE INTERIM ARRANGEMENTS FOR THE CHIEF EXECUTIVE (HEAD OF PAID SERVICE)

RESOLVED: That the extension to the current interim arrangements for the Chief Executive (Head of Paid Service) position be agreed, subject to there being no well-founded objections from members of the Executive, so that Tom Whiting continued in this post from 25 May 2018 until the Council appointed to the role permanently.

12. CABINET AND COMMITTEE MEMBERSHIPS

RESOLVED: That

- (i) it be noted that Councillor Keith Ferry was the Deputy Leader of the Council;**
- (ii) the Councillors appointed to Cabinet with the identified portfolios, as contained in the report, be noted;**
- (iii) the terms of reference for Cabinet and the Portfolio Holders attached at Appendix A to the report be agreed for inclusion in the Council's Constitution;**
- (iv) the determination of the allocation of places on the Council's Committees contained in the report and in accordance with the 'political balance' rules in the Local Government and Housing Act**

1989 be agreed and Members be appointed to them, in accordance with the notification from Political Groups;

- (v) the establishment and terms of reference of all of the Council's Committees and other bodies contained in Appendix B to the report be agreed, subject to noting that Councillor Primesh Patel be appointed to the Licensing and General Purposes Committee as a main member and Councillor Sarah Butterworth be appointed as a reserve member.

13. APPOINTMENT OF CHAIRS TO COMMITTEES

RESOLVED: That the following Councillors be elected as the Chairs of the relevant Committees:

Governance, Audit, Risk Management and Standards	Councillor David Perry
Health and Wellbeing Board	Councillor Graham Henson
Licensing and General Purposes	Councillor Phillip O'Dell
Overview and Scrutiny	Councillor Jeff Anderson
Planning	Councillor Keith Ferry
Pension Fund	Councillor Nitin Parekh

14. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

RESOLVED: That, subject to noting that Councillor James Lee be appointed to the Harrow in Europe Committee, the Outside Body appointments for the Municipal Year 2018/19 be approved, as set out in the Appendix to these minutes.

15. DATES OF COUNCIL MEETINGS 2018/19

RESOLVED: That the dates of the following Council meetings be confirmed:

19 July 2018
29 November 2018
28 February 2019
16 May 2019 (Annual)

16. INFORMATION REPORT - REMUNERATION PACKAGES AND SEVERANCE PAYMENTS OF £100,000 OR GREATER

RESOLVED: That the report be noted.

(CLOSE OF MEETING: All business having been completed, the Mayor declared the meeting closed at 8.34 pm).

APPOINTMENTS TO OUTSIDE BODIES 2018/19

Name of body	No. reps.	Appointee (for 2018/19)	Deputies where applicable (for 2018/19)
(Brent and Harrow) Trading Standards Joint Advisory Board	3 (+ 3 deputies)	1. Cllr Keith Ferry 2. Cllr Angella Murphy-Strachan 3. Cllr Vina Mithani	1. Cllr Varsha Parmar 2. Cllr Peymana Assad 3. Cllr Paul Osborn
Age UK Harrow	2	1. Cllr Maxine Henson 2. Vacancy	N/A
Association for Public Service Excellence (APSE)	1	1. Cllr Phillip O'Dell	N/A
Bentley Priory Nature Reserve Management Committee Appointment from May 2018 for a 4-year term	4	1. Vacancy 2. Vacancy 3. Cllr Philip Benjamin 4. Cllr Camilla Bath	N/A
Deputy Lord Lieutenant's Committee	4 (+ Mayor)	1. Cllr Keith Ferry 2. Alderman Keith Toms 3. Cllr Ghazanfar Ali 4. Cllr Chris Mote 5. Cllr Camilla Bath	N/A
Edward Harvist Charity Appointment from May 2018 for a 4-year term	1	1. Cllr Nitin Parekh	N/A
Greater Stanmore Country Park Management Committee Appointment from May 2018 for a 4-year term	2 Majority Party 1 Opposition	1. Cllr Keith Ferry 2. Cllr Natasha Proctor 3. Cllr Camilla Bath	N/A
Harrow Association of Disabled People Appointment from May 2018 for a 2-year term	2	1. Cllr Ghazanfar Ali 2. Cllr Norman Stevenson	N/A
Harrow Citizens' Advice Bureau	1 (+1 deputy)	1. Cllr Dan Anderson	1. Cllr Richard Almond
Harrow Heritage Trust Executive Committee	3	1. Cllr Simon Brown 2. Cllr Sarah Butterworth 3. Cllr Janet Mote	N/A

Name of body	No. reps.	Appointee (for 2018/19)	Deputies where applicable (for 2018/19)
Harrow in Europe Committee	5	1. Cllr Michael Borio 2. Cllr Dean Gilligan 3. Cllr James Lee 4. Cllr Jean Lammiman 5. Cllr John Hinkley	N/A
Harrow Nature Conservation Forum	3	1. Cllr Christine Robson 2. Cllr Keith Ferry 3. Cllr Norman Stevenson	N/A
Harrow on the Hill Forum	6 (3 ward members 3 group members)	1. Cllr Dan Anderson 2. Cllr Sarah Butterworth 3. Cllr Honey Jamie 1. Cllr Ghazanfar Ali 2. Cllr Sue Anderson 3. Cllr Marilyn Ashton	N/A
Harrow Safer Neighbourhood Board	2 (PH + Shadow)	1. Cllr Paul Osborn 2. Cllr Anjana Patel	N/A
Harrow Weald Common Board of Conservators Appointment from May 2018 for a 4-year term	5 (3 Ward Members + 2 (1 from each Group))	1. Cllr Phillip O'Dell 2. Cllr Pritesh Patel 3. Cllr Ramji Chauhan 4. Cllr Stephen Greek 5. Cllr John Hinkley	N/A
Homes Limited	2 (Ward Cllrs)	1. Cllr Graham Henson 2. Cllr Maxine Henson	N/A
HOPE (Harrow) Harrow Family Learning Network	1 (+ 1 Deputy)	1. Cllr Angella Murphy-Strachan	1. Cllr Janet Mote
John Pardoe Charity	4	1. Cllr Nitin Parekh 2. Cllr Camilla Bath 3. Cllr Philip Benjamin 4. Cllr Jean Lammiman	N/A

Name of body	No. reps.	Appointee (for 2018/19)	Deputies where applicable (for 2018/19)
Joint Health Overview and Scrutiny Committee	2	1. Cllr Rekha Shah 2. Cllr Vina Mithani	N/A
LBH Bus & Highways Liaison Meeting	4 (from different groups)	1. Cllr Jeff Anderson 2. Cllr Jerry Miles 3. Cllr Camilla Bath 4. Cllr John Hinkley	N/A
LBH Rail Liaison Meeting	4 (from different groups)	1. Cllr Sue Anderson 2. Cllr Phillip O'Dell 3. Cllr Camilla Bath 4. Cllr John Hinkley	N/A
League of Friends of Northwick Park Hospital	1 (+ 1 deputy)	1. Cllr Rekha Shah	1. Cllr James Lee
Lee Valley Regional Park Authority Appointment from May 2017 for a 4-year term to 2021	1	1. Cllr Paul Osborn	N/A
Local Government Association - General Assembly Meetings	4 (+ 4 deputies)	1. Cllr Keith Ferry 2. Cllr Graham Henson 3. Cllr Paul Osborn 4. Cllr Marilyn Ashton	1. Cllr Sue Anderson 2. Cllr Phillip O'Dell 3. Cllr Stephen Greek 4. Cllr Norman Stevenson
Local Government Information Unit	1	1. Cllr Niraj Dattani	N/A
London Councils' Business, Brexit, Employment and Skills Lead Member	1	1. Cllr Keith Ferry	
London Councils' Children and Young People/ Safeguarding Lead Member	1	1. Cllr Christine Robson	N/A
London Councils' Crime & Public Protection Lead Member	1	1. Cllr Krishna Suresh	N/A
London Councils' Economic Development/ Regeneration Lead Member	1	1. Cllr Keith Ferry	N/A
London Councils' Grants Committee (Associated Joint Committee)	1 (+ 4 deputies)	1. Cllr Graham Henson 2. Cllr Christine Robson 3. Cllr Sue Anderson	1. Vacancy 2. Vacancy 3. Vacancy 4. Vacancy
London Councils' Greater London Employment Forum	1 (+ 1 deputy)	1. Cllr Graham Henson	1. Cllr Adam Swersky
London Councils' Greater London Provincial Council	1	1. Cllr Antonio Weiss	N/A

Name of body	No. reps.	Appointee (for 2018/19)	Deputies where applicable (for 2018/19)
London Councils' Health and Adult Services Lead Member	1	1. Cllr Simon Brown	N/A
London Councils' Housing Lead Member	1	1. Cllr Phillip O'Dell	N/A
London Councils' Leaders' Committee (s101 Joint Committee)	1 (+ 2 deputies)	1. Cllr Graham Henson	1. Cllr Keith Ferry 2. Cllr Simon Brown
London Councils' Pensions CIV (Sectoral Joint Committee)	1 (+1 deputy)	1. Cllr Nitin Parekh	1. Vacancy
London Councils' Planning/ Infrastructure Lead Member	1	1. Cllr Keith Ferry	N/A
London Councils' Transport & Environment Committee (Associated Joint Committee)	1 (+ 4 deputies)	1. Cllr Varsha Parmar	1. Vacancy 2. Vacancy 3. Vacancy 4. Vacancy
London Road Safety Council	2	1. Cllr Jerry Miles 2. Cllr Anjana Patel	N/A
London Youth Games	1	1. Cllr David Perry	N/A
Mayor of Harrow's Charity Fund Trustees	3 (+ 4 Burgesses)	1. Alderman Keith Toms 2. Cllr Sasi Suresh 3. Cllr Jean Lammiman Burgesses: 1. Mrs G Branch 2. Mr O Cock 3. Mrs B Cripps 4. Vacancy	N/A
Middlesex Guildhall Collection and Trust Fund	3	1. Cllr James Lee 2. Cllr Camilla Bath 3. Cllr Jean Lammiman	N/A
Newable Ltd	1	1. Cllr Peymana Assad	N/A
Relate London North West	2	1. Cllr Sasi Suresh 2. Cllr Maxine Henson	N/A
Reserve Forces and Cadets Association for Greater London	1	1. Cllr Peymana Assad	N/A

Name of body	No. reps.	Appointee (for 2018/19)	Deputies where applicable (for 2018/19)
Sir John Wolstenholme Charity	2	1. Cllr Nitin Parekh 2. Cllr Camilla Bath	
Standing Advisory Council for Religious Education (SACRE)	3 (+3 deputies)	1. Cllr Ghazanfar Ali 2. Cllr Peymana Assad 3. Cllr Camilla Bath	1. Cllr Simon Brown 2. Cllr Murphy-Strachan 3. Cllr Dr Lesline Lewinson
Victoria Hall Trust Appointment from May 2018 for a 4-year term	1	1. Cllr Ghazanfar Ali	N/A
West House and Heath Robinson Museum Trust	1	1. Cllr Stephen Wright	N/A
West London Alliance	1 (Leader only)	1. Cllr Graham Henson	N/A
West London Waste Authority	1	1. Cllr Graham Henson	N/A

This page is intentionally left blank



REPORT FOR: CABINET

Date of Meeting:	12 July 2018
Subject:	Redevelopment of the Central Depot
Key Decision:	Yes, as it is significant in terms of its effects on communities living or working in an area of two or more wards of the Borough
Responsible Officer:	Paul Walker, Corporate Director of Community
Portfolio Holder:	Councillor Varsha Parmar, Portfolio Holder for Environment Councillor Keith Ferry, Deputy Leader and Portfolio Holder for Regeneration, Planning and Employment
Exempt:	No, except for Appendix 1 to this report which is exempt under paragraph 3 of Schedule 12a of the Local Government Act 1972 9as amended) in that they include information relating to the financial or business affairs of any particular person (including the Authority holding the information)
Decision subject to Call-in:	No
Wards affected:	All
Enclosures:	Exempt Appendix 1

Section 1 – Summary and Recommendations

This report seeks Cabinet approval to recommend that Council grants an increase in the capital programme to facilitate the redevelopment of the central depot.

Recommendations:

Cabinet is requested to:

1. Agree to recommend to Council the increase in the capital programme as set out in the Exempt Appendix 1;
2. Delegate authority to the Corporate Director of Community, following consultation with the Portfolio Holder Environment and the Portfolio Holder for Regeneration, Planning and Employment, to finalise the associated amendments to the project.

Reason: (For recommendations)

The above recommendations are made to ensure that Council meet the requirements of the Financial regulations (2014) which state that Council is to approve changes to the capital programme.

Section 2 – Report

- 2.1** At its April 2017 meeting, Cabinet agreed the capital funding for the redevelopment of the central Depot at Forward Drive. The Cabinet report was supported by a business case that outlined the benefits of the redevelopment and made it clear that these were not limited to an improved facility for staff operating from the site but incorporated a range of commercial activities including supporting shared operations with two neighbouring boroughs.
- 2.2** The project has advanced and has met the timescales for getting planning permission, the creation of temporary facilities to relocate staff and the selection of the contractor for the construction. Market testing activities as part of the procurement exercise revealed that there are options to further maximise the use of the site. This would deliver additional areas for commercial income generation.
- 2.3** The Authority has sought independent external assessment of the probability of being able to generate revenue income from further intensification of the site. This assessment has concluded that the potential offer would be in high demand and would generate the return on investment required to meet the Authority's Investment Strategy as agreed at Cabinet in December 2015.

3 Options considered

3.1 The following options were considered:

- Maintain the current project – This option was discounted as it does not fully maximise the site and deliver a sustainable revenue income.
- Maximise the site's potential by further intensification. This option is recommended as it creates commercial rental opportunities and provides a revenue return to the Council

4.0 Risk Management Implications

4.1 The risk associated with this procurement is mainly around completing the project to time and on budget. These risks are being managed as part of the build programme.

Risk included on Directorate risk register? No

Separate risk register in place? Yes

5.0 Procurement Implications

5.1 There are no procurement implications as any changes will be managed through contract variations where required.

6.0 Legal Implications

6.1 The Council has a range of powers to enable the proposals in this report, including the general power of competence under Section 1 of the Localism Act 2011 to do anything that individuals can do subject to any specific restrictions contained in legislation, and the power at section 111 of the Local Government Act 1972 to do anything which is calculated to facilitate, or is conducive or incidental to, any of its functions. The Council also has the power to appropriate and dispose of land in accordance with Sections 122-123 of the Local Government Act 1972, subject to obtaining all appropriate consents and approvals and ensuring that any disposals are for a consideration that is the best that can reasonably be obtained. The legal implications of further commercialisation opportunities enabled by the development will require consideration when the business cases for those activities are brought forward.

6.2 The redevelopment of the depot facilities will need to take into account any relevant title matters affecting the property, for example restrictive covenants and third party access rights. Any adverse matters may be dealt with by negotiation with the affected party, or where land has been appropriated for planning purposes, section 203 of the Housing and Planning Act 2016 will operate to override any private rights or covenants that might otherwise impede the implementation of a development for

which planning permission has been obtained. Compensation may become payable to those whose rights are so overridden. In order to appropriate the land to planning purposes and to enable s 203 to take effect the Council will need to be satisfied that the Council could have compulsorily acquired the land under section 226 of the Town and Country Planning Act 1990 and therefore that appropriating the land for planning purposes will contribute to the achievement of the environmental, social and economic well-being of its area. Any disposal of land appropriated for such purposes is effected in reliance on Section 233 Town and Country Planning Act 1990, which is also subject to a duty to obtain best consideration.

- 6.3 Vacant possession of relevant parts of the site will need to be obtained in accordance with the terms of the current leases affecting parts of the property, and approaches made to statutory undertakers agree relocation of any services that are required to enable the development to proceed.
- 6.4 Liaison will be required with the West London Waste Authority in respect of any impact on the operation of the Civic Amenity Site located on part of the Property.
- 6.5 The procurement of the contractor to undertake the redevelopment works will be undertaken in compliance with the Public Contracts Regulations 2015.
- 6.6 The proposals are subject to planning permission being obtained for the redevelopment. Any application that is brought forward will be considered by the Council's planning committee, acting in its separate statutory capacity as Planning Authority

7.0 Financial Implications

- 7.1 The budget for the existing depot scheme was included in the Capital Programme at a total cost of £24.2m phased over the financial years 2017/18 to 2019/20. The scheme is funded through borrowing and the annual capital financing costs are £1.234m by 2019/20. These capital financing costs are to be met by savings associated with the depot redevelopment, so the depot redevelopment was included in the budget on a cost neutral basis.
- 7.2 The addition to the Capital Programme as set out in Appendix 1 is being funded on the same basis. The capital financing costs and any additional running costs will be met through the generation of commercial income. Table 1 in exempt Appendix 1 sets out the capital financing costs associated with the expansion of the existing scheme to include a further 2 floors and a floor for car parking and income to be generated from commercial income. The income in excess of the capital financing costs is £218,600 and this will contribute towards the Medium Term Financial Strategy in 2020/21. There is a one off cost of £65,000 for interest costs in 2019/20 which will be managed through the annual budget setting process.

8.0 Equalities implications / Public Sector Equality Duty

There are no equalities Implication to this decision.

9.0 Council Priorities

The Council's vision:

Working Together to Make a Difference for Harrow

The proposals meets the Council's priorities and the Harrow Ambition Plan in terms of being more businesslike as it seeks to provide all possible options to ensure maximizing the financial benefits from the physical asset

Section 3 - Statutory Officer Clearance

Name: Sharon Daniels	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 9 July 2018		
Name: Matthew Dineen	<input checked="" type="checkbox"/>	on behalf of the Monitoring Officer
Date: 6 July 2018		

Section 3 - Procurement Officer Clearance

Name: Nimesh Mehta	<input checked="" type="checkbox"/>	Head of Procurement
Date: 10 July 2018		

Ward Councillors notified:	NO, as it impacts on all Wards
EqIA carried out:	NO

EqIA cleared by:

Not required as the decision in the report is to make a capital provision only.

Section 4 - Contact Details and Background Papers

Contact: Venetia Reid-Baptiste- Divisional Director- Commissioning and Commercial Services.
Tel: 020 8414 1492 (Int Ext 2492)
Email: venetia.reid-baptiste@harrow.gov.uk

Background Papers: None.

Call-In Waived by the Chair of Overview and Scrutiny Committee

YES

[Call-in does not apply]

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

COUNCIL
19 JULY 2018

PENSION FUND COMMITTEE
RECOMMENDATION
(27 JUNE 2018)

RECOMMENDATION I

**APPOINTMENT OF CO-OPTED
MEMBER**

This page is intentionally left blank

PENSION FUND COMMITTEE

MINUTES

27 JUNE 2018

Chair:	* Councillor Nitin Parekh	
Councillors:	* Dean Gilligan (2) * Norman Stevenson	* Bharat Thakker
Trade Union Observers:	John Royle	Pamela Belgrave
Independent Advisers:	* Mr C Robertson † Honorary Alderman R Romain	Independent Adviser Independent Adviser

- * Denotes Member present
- (2) Denotes category of Reserve Member
- † Denotes apologies received

RECOMMENDED ITEMS

6. Appointment of Co-opted Member

The Committee noted that Annual Council had not appointed a non-voting co-optee to the Committee for the Municipal Year 2018/19.

Resolved to RECOMMEND: (to Council)

That Howard Bluston be re-appointed as a non-voting co-optee for the Municipal Year 2018/19 under the same arrangements as 2017-18 with no advisory or representative duties attached to the role.

This page is intentionally left blank

COUNCIL
19 JULY 2018

**INFORMATION REPORT – DECISIONS TAKEN
UNDER THE URGENT MINOR MATTERS
PROCEDURE - COUNCIL**

This page is intentionally left blank

REPORT FOR: COUNCIL

Date of Meeting:	19 July 2018
Subject:	INFORMATION REPORT - DECISIONS TAKEN UNDER THE URGENT MINOR MATTERS PROCEDURE – COUNCIL
Responsible Officer:	Hugh Peart – Director of Legal and Governance Services
Exempt:	No
Enclosures:	None

In accordance with the delegations to Chief Officers, the Leaders of each of the Political Groups on the Council were consulted on the following urgent decisions, which were approved on behalf of the Council, on the dates below as they required action prior to this meeting

Appointments to Outside Bodies

Appointments to the following Outside Bodies of the Council have been agreed as follows:

London Councils Grants Committee – Councillor Sue Anderson as the Council's representative and Councillors Graham Henson, Phillip O'Dell, Christine Robson, and Krishna Suresh as Deputies

Deputies to the London Councils Transport and Environment Committee – Councillors Jerry Miles and Chloe Smith

Harrow Nature Conservation Council – Councillor Dean Gilligan

These appointments were agreed as a matter of urgency to ensure continuing Council representation on these bodies at the earliest opportunity.

FOR INFORMATION

Contact:

Elaine McEachron, Democratic & Electoral Services Manager

Tel: 020 8424 1097

E-mail: elaine.mceachron@harrow.gov.uk

Background Papers: Urgent Decision Forms. (Part I only)

COUNCIL
19 JULY 2018

INFORMATION REPORT – USE OF THE
URGENCY AND SPECIAL URGENCY
PROCEDURE

This page is intentionally left blank

REPORT FOR: COUNCIL

Date of Meeting: 19 July 2018

Subject: **Information Report - Decision taken under the Urgency Procedure/ Use of Special Urgency Procedure**

Responsible Officer: Hugh Peart – Monitoring Officer

Exempt: No

Enclosures: Appendix A – Decision taken as a matter of urgency/ Use of Special Urgency Procedure

Section 1 – Summary

This report sets out details of decisions taken under the Urgency procedure rules and Special Urgency Procedure by the Leader of the Council and Cabinet since the meeting of the Council on 22 February 2018.

FOR INFORMATION

Section 2 – Report

In accordance with Committee Procedure Rule 46.6 set out in Part 4 of the Council's Constitution, any Executive decisions taken as a matter of urgency are reported to the next available meeting of the Council.

One decision has been taken as a matter of urgency since the Council meeting held on 22 February 2018 and one is due to be taken by Cabinet on 12 July 2018, details of which are set out in Appendix A.

In accordance with the Access to Information Procedure Rules (Rule 17) and paragraph 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the use of the Special Urgency procedure in relation to Executive decisions is to be reported quarterly to Council.

The Special Urgency procedure been used once since the last Council and is due to be used in relation to a decision due to be taken by Cabinet on 12 July 2018, details of which are set out in Appendix B.

Section 3 – Further Information

Where appropriate, Ward Councillors, outside organisations and interested parties were consulted on individual reports considered by Cabinet, the Leader and Portfolio Holders.

Where decisions were deemed urgent, the agreement of the Chair of the Overview and Scrutiny Committee was obtained that the decision would not be subject to the call-in procedure.

Section 4 – Financial Implications

As per the report to Cabinet.

Section 5 - Contact Details and Background Papers

Contact:

Elaine McEachron, Democratic & Electoral Services Manager

Tel: 020 8424 1097

E-mail: Elaine.mceachron@harrow.gov.uk

Background Papers:

Council's Constitution/Portfolio Holder Decision report/Cabinet agenda

Decisions taken in accordance with the Urgency Procedure

The following urgent decisions have been made since Council on 22 February 2018:

Subject	Decision Maker (Portfolio Holder/Leader/Cabinet)	Reason for Urgency
To grant a Lease to Central and North West London NHS Foundation Trust of surplus ground, first and second floor accommodation at Milman's, Grove Avenue, Pinner.	Leader of the Council – 23 May 2018	The decision was urgent because the lease had to be completed by 29 May 2018 before the next Cabinet meeting.
Redevelopment of the Central Depot	Cabinet – 12 July 2018	The decision was urgent as the award of contract had to be completed by 25 July 2018 before the next Cabinet meeting.

Decisions taken in accordance with the Special Urgency Procedure

The following decisions have been made since Council on 22 February 2018:

Subject	Decision Maker (Portfolio Holder/Leader/Cabinet)	Reason for Urgency
<p>To grant a Lease to Central and North West London NHS Foundation Trust of surplus ground, first and second floor accommodation at Milman's, Grove Avenue, Pinner.</p>	<p>Leader of the Council – 23 May 2018</p>	<p>Special Urgency: Access to Information Procedure Rules and paragraph 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012</p> <p>The decision was urgent because the agreement to the lease had to be completed by 29 May 2018 before the next scheduled Cabinet meeting. The Service Level Agreement (SLA) between the Council and the Trust was due to commence on 1 July 2018 and the subject premises had been identified as suitable to deliver the service provision. It was intended to allow the Trust access to complete approved alterations prior to the SLA commencement.</p>
<p>Redevelopment of the Central Depot</p>	<p>Cabinet – 12 July 2018</p>	<p>Special Urgency: Access to Information Procedure Rules and paragraph 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>The decision was urgent as the independent</p>

		assessment of the financial viability of maximising the use of the site was concluded on 28 June 2018 and in order to meet the construction timescales
--	--	--

This page is intentionally left blank

COUNCIL
19 JULY 2018

**INFORMATION REPORT – REMUNERATION
PACKAGES AND PAYMENTS OF £100,000
OR GREATER**

This page is intentionally left blank

REPORT FOR: COUNCILs

Date of Meeting:

19th July 2018

Subject:

INFORMATION REPORT –
Remuneration packages and payments of
£100,000 or greater

Exempt:

No

Enclosures:

None

Section 1 – Summary

This report sets out a summary of remuneration packages and payments amounting to £100,000 or greater approved by the Chief Officers' Employment Panel.

FOR INFORMATION

Section 2 – Report

Background

1. The Localism Act 2011 requires Local Authorities to agree and publish an annual Pay Policy Statement.
2. DCLG guidance ('Openness and accountability in local pay: Guidance under section 40 of the Localism Act 2011') states that that full Council should be asked to determine whether it wishes to vote on any remuneration package or payment on termination of employment amounting to £100,000 or greater.
3. The statutory guidance states: 'Remuneration includes salary, expenses, bonuses, performance related pay, as well as contractual arrangements involving possible future severance payments'. Authorities are required to take account of this guidance when preparing their pay policy statements.
4. The Council delegates authority to the Chief Officers' Employment Panel (COEP) for determination of any remuneration package of £100,000 or payment on termination of employment amount to £100,000 or greater. Council also agreed that a summary of any remuneration packages or payments on termination of employment amounting to £100,000 or greater approved by the Chief Officers' Employment Panel be reported for information to Full Council.
5. Since the last report to Council, the Chief Officers' Employment Panel has approved the extension to the interim arrangements for the post of Corporate Director of People, the extension to the interim arrangements for the post of Director of Adult Social Services and the extension to the interim arrangements for the post of Divisional Director of Children's Services. The COEP have also agreed to the extension of other interim senior management arrangements as set out below.

Arrangements for the Chief Executive (Head of Paid Service)

On 19th October 2017 the Chief Executive, Michael Lockwood, tendered his resignation from post effective from 14th January 2018.

The Council is required to appoint a Head of Paid Service and this function is currently included in the Chief Executive's role. Following the Chief Executive's resignation, and following the consideration of expressions of interest, the Panel appointed Tom Whiting – Corporate Director Resources and Commercial - as interim Chief Executive (Head of Paid Services) until 24 May 2018. Council agreed to the further extension of this appointment at its meeting on 24th May 2018, and for the Chief Officers' Appointment Panel to meet before the end of June to agree arrangements for the permanent recruitment to this role. The Chief Officers' Appointment Panel met on the 28th June 2018, and approved that the Director of Legal and Governance Services be authorised, following consultation with the Leader of the Council, to approach recruitment agencies to support the recruitment process for the position of Chief Executive (Head of Paid Service).

Payment 1: Extension to the post of Interim Corporate Director People and interim arrangements in the People's Directorate, Resources and Commercial Directorate and Community Directorate

The Chief Officers' Appointment Panel at its meeting on the 28th June 2018 agreed that the Divisional Director of Children and Young People's Services, continue as the interim Corporate Director People and statutory Director of Children's Services, subject to there being no well-founded objections from members of the Executive.

The Panel further agreed that the Head of Adult Social Care continue as the interim Director of Adults Services, subject to there being no well-founded objections from members of the Executive.

Following the appointment of Paul Hewitt, the Divisional Director of Children and Young People Services to the interim post of Corporate Director of People, the Head of Service Corporate Parenting, Peter Tolley, was appointed to the post of Divisional Director of Children and Young People on an interim basis. The Panel agreed that these interim arrangements continue.

The Panel also agreed that the Director of Finance, Divisional Director, Strategic Commissioning, the Divisional Director Commissioning and Commercial Services (Community Directorate) continue to take on additional responsibilities as agreed by the Panel in February 2018 and receive an acting up allowance as set out in the Appendix to the report.

The Panel also agreed that the Corporate Director of Community continue to assume responsibility for the Planning and Regeneration Directorate on a temporary basis and to be the line manager of the Director of Planning and Regeneration.

All of these interim arrangements should remain in place until after the recruitment to the Chief Executive (Head of Paid Service) position, who will then put in place a permanent senior management structure.

Section 3 – Financial Implications

Payment 1- Interim Corporate Director People Interim Arrangements in the Resources and Commercial Directorate Interim Arrangements in the Community Directorate and Interim Arrangements in the People's Directorate

The salary band for the post of Corporate Director People is £129,159 - £141,033 and is already accounted for in the annual budget.

The salary band for the post of Director of Children and Young People is £102,693 to £115,605 and is accounted for in the annual budget.

The salary band for the post of Director Adult Services is £102,693 to £115,605 and is accounted for in the annual budget.

There is a saving to the Council from filling these posts internally on an interim basis.

The interim arrangements overall make a saving to the Council of £23k per month excluding any further back filling of posts required within the Children's Division.

Section 4 – Equalities Implications

4.1 Equality Impact Assessments, where appropriate, have been carried out and published.

Section 5 – Statutory Officer Clearance

Name: Sharon Daniels



on behalf of the Chief
Finance Officer

Date: 9 July 2018

Section 6 - Contact Details and Background Papers

Contact: Annessa Salmon annessa.salmon@harrow.gov.uk

Background Papers:

Minutes of the Chief Officers' Employment Panel – 19th December 2017, 19th February 2018, 26th March 2018, 28th June 2018

ADDITIONAL RESPONSIBILITIES

1. The additional responsibilities for the Director of Finance include:

- Internal Audit & Corporate Anti Fraud
- Procurement
- Interface to Council Trading Arrangements
- Coordination of Portfolio Holder Arrangements with Portfolio Holder with responsibility for Finance and Commercialisation
- Chairing of Resources and Commercial Directorate Management Team
- Chairing of Commissioning and Commercial Board and sign off of Procurement Gateways

These additional responsibilities will be recognised through an acting up allowance equivalent to £7,000 per year.

2. The additional responsibilities for the Divisional Director Strategic Commissioning include:

- Human Resources & Payroll
- Shared Service Governance with Buckinghamshire County Council
- Coordination of Portfolio Holder Arrangements with Portfolio Holder with responsibility for Performance, Corporate Resources & Customer Services (not including Finance and Commercialisation)
- Preparation for and coordination of Resources & Commercial Improvement Boards
- Coordination of Directorate Joint Committee
- Coordination of Resources & Commercial briefing to Scrutiny Lead Councillors

These additional responsibilities will be recognised through an acting up allowance equivalent to £7,000 per year.

3. The additional responsibilities for the Divisional Director Commissioning & Commercial Services include:

- Commercialisation Strategy and Commercial Expansion
- Commercial Reporting
- Coordination of Portfolio Holder arrangements with Portfolio Holder for Finance & Commercialisation regarding commercialisation.

These additional responsibilities will be recognised through an acting up allowance equivalent to £3,500 per year.

This page is intentionally left blank